



**UCL**





Research, Innovation and Global Engagement Committee Minutes – 13 October  
2022

a proposal for revised arrangements for third party notifications in due course.

- e. Members could view the terms of reference for the sub



process for monitoring such non-disclosures and Research and Innovation Services did not have the resources to check every research grant funding application to ensure any disclosures of conflicts and/or declarations of interest had been made.

- e. In relation to the use of Worktribe to capture any conflicts, the assessment module in that system was not ideal and it would not prevent the workflow even if such information was captured. RIS tended therefore to rely on departmental knowledge.
- f. The overall risk was amber on UCL's Risk Register, with the risk being owned by Council.
- g. Under the revised policy, it was noted that it did not provide any operational support for the associated online system. Therefore, I&E currently conducted spot-checks on the returns made.
- h. The Chief People Officer was a member of the ISD Planning and Agile domain and would follow up on progress with the system improvements within MyHR, including improvements to automated notifications. The Chair added that it was important for ISD to implement the required developments so that compliance rates could be monitored.

6.3. RIGEC:

- a. Proposed that the RIGEC Secretary liaise with the AB Secretary about AB receiving a report on the revised policy and compliance later in the 2022-23 session.
- b. Agreed that the Chief People Officer report back to the next RIGEC meeting on progress by ISD to develop system improvements within MyHR.
- c. Supported the prioritisation and escalation of outstanding actions from the KPMG Audit report.
- d. Noted the requirement for a review of the policy in 2023.

**Part III: Other Busin**

**9. Confidential: Research Misconduct Committee Annual Report 2021-22  
(1-06)**

9.1. RIGEC received the Research Misconduct Committee Annual Report 2021-22.

**10. Research Misconduct Procedure Annual Report 2021-22 (1-07)**

10.1. RIGEC received the Research Misconduct Procedure Annual Report 2021-22.

**11. Date of the next meeting**

11.1. The next meeting of RIGEC would take place on Thursday 8<sup>th</sup> December 2022 at 10:00am and be hybrid in the South Wing Council Room.

Ms Rachel Port  
Governance Manager: Research Integrity, Office of General Counsel  
November 2022