
Computing Regulations

**Acceptable Use Policy
Information Security Policy
Supporting Policy 2**

University College London

Status

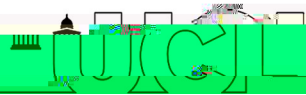
Information Classification

Document Version

Approved

Public

Approved by the Infor



Any use that falls outside of these definitions is prohibited and may lead to UCL disciplinary procedures being invoked, with penalties that could include suspension from the use of all UCL computing facilities for extended periods. Serious cases may lead to disciplinary action, up to and including dismissal without notice and may expose you to court proceedings attracting both criminal and civil liability. You will be held responsible for any claims brought against UCL and any legal action to which UCL is, or might be, exposed as a result of your unauthorized use.

3 Regulations

- a respect the copyright of all materials and software that are made available by UCL service providers and third parties for authorized use;

Users must not make, run or use unlicensed copies of software or data. They should only download data or datasets where they are explicitly permitted to do so. They must abide by the User Acknowledgement of Third Party Rights, the terms of the JSC Model Licences (see

), Copyright Law (Copyright, Designs and Patents Act 1988) and by any specific conditions of use imposed by the owners or suppliers of software or data. In particular users should be aware that, unless otherwise stated, software and datasets provided by UCL should only be used for UCL educational purposes.

- b familiarize themselves with and comply with the requirements of the Data Protection Act and UCL policy, most especially the obligation to notify UCL's Data Protection Officer of any relevant data holdings (see

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- c comply with the Computer Misuse Act 1990 which makes activities such as hacking or the deliberate introduction of viruses and other malware a criminal offence;

- d have the written approval of their Head of Department where activities which might be subject to legislation are carried out in pursuit of legitimate, approved academic research (for example, work involving the use of images which may be considered obscene or indecent, or research into computer intrusion techniques)

- e take all reasonable precautions to prevent the introduction of any virus, worm, Trojan Horse or other harmful program to any computer; file or soft& o o

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n interrupt teaching sessions when a lecture room has been booked for this purpose

UCL does not tolerate discrimination or harassment in any form whatsoever. This principle extends to any information distributed via any UCL IT system or via the Internet. You may not store or transmit from any system any material which discriminates or encourages discrimination or harassment on racial or ethnic grounds or on grounds of gender, sexual orientation, marital status, age, ethnic origin, colour;



This document has been approved by UCL's Information Risk Governance Committee

The end user form signed by students explicitly binds them to abide by UCL Regulations, of which this document forms a part. UCL staff are also obliged to abide by these regulations as a condition of employment. Users of IT services who are neither staff nor students are required to complete a registration form which binds them to abide by these regulations

In all cases the act of registering as a user of the Information Systems facilities or making use of any of the IT facilities implies acceptance of conditions of use and compliance with regulations, relevant Acts of Parliament and European Union law and directives

From time to time UCL may issue good practice guidelines and reserves the right to withdraw network services to systems or services that are not operated in accordance with those guidelines

Additional regulations covering the connecting of equipment to the UCL network are given in the following document:

